

# SBS General Waste Flow Chart



Non-lab  
Electrical

Does it work?

No

Place in appropriate WEEE collection point for building, for large or refrigerated items, complete a WEEE uplift request

Yes

Contact your building manager to place the item on the SBS reuse hub OR List the item on Warplt



Cardboard

Collapse down and take to collection trolley for floor/building

user rota to take items to the biffa recycling bin



Polystyrene

Is there a takeback scheme?  
E.g. NEB, Promega

Yes

Afix return label and place in outgoing mail

No

Take to polystyrene collection point for building – please see School website for specific building location



Confidential waste

Contact your buildings team for a confidential waste bag & to arrange disposal when full. Paper should be separated from data tapes/CDs etc



Cold packs

Foam or gel cold packs

General  
Waste



Liquid cold packs

Pierce container and pour down sink, rinse container and place in plastic recycling bin



NEB cold packs

Return to stores

Clean  
Tinfoil

Remove tape & collect in clear bag

Place into Biffa mixed recycling bins



batteries

Disposable

Place in battery box at collection point for building



Rechargeable

Dispose as hazardous waste

Anything else

e.g. non-recyclable plastic packaging, paper towels, uncontaminated lab consumables, non-recyclable waste

General  
Waste



If unsure, please contact a member of your buildings team for advice